

# TODOS Board Meeting Minutes

Date: 2011-08-26

Place: Department of Physics and Technology

Referent: Lene Østvand

Present:

Ralph Kube, Melania Borit, Lene Østvand, Ranjan Parajuli, Henry Pinedo, Hanne Sigrun Byhring

## Topics

1. Follow up:
  - a. Academic Committee. The AC had a meeting 2011-08-25 to discuss the contents of the info flyer for new PhD students and what criteria a supervisor should meet. A survey with questions regarding supervisors has been formed, and a few alternations where suggested. The survey is planned to be sent on Tuesday. A debate is planned as a follow up on the survey September 14 15:30.
  - b. Social Committee. The PhD movie screening is planned for September 21. Lene will proceed with the planning of the event. The SC will meet Monday 2011-08-30 to discuss other events for the fall semester.
  - c. A newsletter e-mail list is formed. Already about 30 people have subscribed. There will be information on the newsletter in the survey. Ralph will draft the first newsletter, and also talk to Curt Rice if it is possible for TODOS to get a mailing list to reach all PhD students when necessary.
2. Response from the faculties to the survey results. So far BFE is the only faculty who has responded properly, with a very positive reply. Ralph will reply back to them. He will also remind the faculties who have not responded to do so.
3. Schedule elections for a new accountant. This will be postponed to the next AGM where a new board will be elected. The present board suggests that the accountant should also have a secretary role, but this change of the statutes must be approved on the AGM.

4. Decide on data when to meet with the new board representatives. Week 39 is suggested. Ralph will schedule the meeting, Melania will find out who these representatives are.
5. Phd Supervision Document from KUUK. Other universities can be used for inspiration for supervision courses/workshops at UiT. The topic will be discussed further in the next meeting.
6. Dagpenger issue. TODOS cannot do anything about PhD students not getting dagpenger while working on the thesis, but will work with UiT to prevent that PhD students come in a situation where they are no longer employed, but still have not finished.
7. Meeting with new PhD students with Pål Vegar Storeheier and Sølvi Anderssen. Lene will meet with them on Thursday 2011-09-01 to plan this event.
8. Plan working on supervision. This topic is postponed to next meeting.
9. Decide on a file format to use. It is agreed that .rtf works for everyone, and this should now be used.
10. New articles on our website: e.g. customized results of the survey, SiN activities etc. Melania will upload the articles.
11. Contact IPL for a meeting with their students. Ralph will write to the one who contacted TODOS for a meeting.
12. NT's pedagogy course with Gunnar Hartvigsen. TODOS wants that the PhD students at NT gets involved in the planning of the course. Hanne Sigrun will ask the administration at NT for a meeting between PhD students, GH and the adm.
13. Logo. A contest will be held with something from the PhD Comics store as a prize. Lene will arrange the contest.
14. Ledelse course at BFE. There will be meeting to discuss this at BFE. Melania will ask if more representatives from TODOS can be present.
15. Should we initiate a best supervisor award? This will be postponed to the next meeting.
16. Lunch seminar with UiT award's winners. We will arrange this next year closer to the award ceremony.

The next meeting will be after the debate September 14 to discuss the topics about supervision.

