

TODOS Board Meeting – 29.08.2013

Time: 14:00 – 16:00

Place: MH–U7.213

Attending: Melania Borit, Thibaud Freyd, Ranjan Parajuli (referent), Sandra Ronai, Erlend Dancke Sandorf, Lina Stangvaltaite, Lene Østvand.

Notice of absence: Konstantinos Antypas

Agenda:

1. Arbeidslivsdagen breakfast seminar: advertisement (posters, info-screens, e-mail, newsletter, Facebook, Tavla, Announcements); order food (breakfast and lunch); buy flowers and gifts for speakers; print signs etc.

Melania informed the Board about the complete arrangement regarding Arbeidslivsdagen. Four speakers have been invited from different faculties of the University.

Lunch time and place: 9th of September at 13:00pm at the champagne cantina at Law faculty

Divided workload for the day;

Lunch and sandwiches: Melania

Poster/info-screen and buy cookies: Sandra

Facebook: Thibaud.

Flowers/gifts: Lene

Email and newsletters to all the PhD students: Erlend

:Coffee order: Sandra

Web page will be prepared soon.

2. Compensation for work in TODOS.

We discussed about the compensation for working in the TODOS Board for the year 2013, and agreed to divide the compensation money equally among all the board members.

3. Give-aways and other advertisement items (Erlend).

Erlend updated us about the latest offer for giveaways and the Board decided to place the order.

4. Meeting with the new rector team and the new deans/pro-deans (HSL).

The board decided to meet with the new rector team and deans/pro-deans (from Health Faculty, HSL, NT). The date and time will be fixed soon.

5. The TEKNA seminar 22.10.2013.

The board agreed to have a breakfast seminar in collaboration with TEKNA. All Board members will work in close co-ordination to help Melania with this seminar.

6. Delegation of responsibilities: newsletter; transferable skills course calendar.

The following responsibilities have been delegated from Melania:

Newsletters: Erlend

Transferable skills course calendar-Thibaud:

7. Other possible autumn activities:

i. Academic:

a) PhD candidates introductory programme – to be connected with the AFU & TODOS meeting with the new PhDs.

Thibaud is busy this period, so Sandra will contact and meet with **Sølvi Anderssen (AFU)**, and get more information for this programme.

b) Work with the “PhD candidate guide”

The TODOS brochure will be updated. Sandra will lead the working group and other board members will provide assistance.

c) Initiate a discussion with the UiT Elections Committee for an awareness campaign

The Board agreed to discuss this issue later in the next Board meeting.

d) 1- or 2-day course for representatives in different committees.

Erlend is leading the working group with this issue. The first Board meeting is on Monday, 02.09.

e) Meeting with all TER and FU representatives. Did we find all the names?

It has been decided that the board members will follow the elections at their own faculties and update the file with the names of TER and FU representatives.

ii. Social:

a. **Bowling** will be organized by mid October 2013. Sandra will make a plan for this activity and others board members will support her.

b. **Mountain trip:** Fløya, 29th September will be organized and lead by Melania.

c. **Christmas party** will be organized the 5th of December 2013

d. Department meetings (like those with Geology and TUBS)

Lene will organize such a meeting at the Department of Mathematics, most probably in October.

8. Set dates for: TODOS AGM, Christmas party 2013

The TODOS AGM will be organized on the 27th of November 2013 at 8:30 am, as a breakfast AGM.

The Board will work closely for different issues needed to prepare this very important day.

The TODOS Christmas Party will be held on the 5th of December. Thibaud and Lina will work closely for fixing the place and order.

9. HiF merger. What do we do about it?

Melania will write an email to Sølvi for more information.

10. The Forskerforbundets stipendiatseminar (31.10 – 01.11, Losby). Who has time to attend from the TODOS Board? Should we sponsor one or two people to be there, as we did with the UiODoc & SiN seminar in Oslo?:

Postponed to the next Board meeting.

11. Oral report from the UHR conference (Nasjonal forskerutdanningskonferanse, 26-27.08, Kristiansand

(http://www.uhr.no/aktuelt_fra_uhr/nasjonal_forskerutdanningskonferanse_2013_-_kristiansand).

Erlend updated the Board about this meeting, which was held in Kristiansand. In his view, this meeting was relevant as Norwegian education department presented different important information and data from last year. The power point presentation of this meeting will be uploaded by Erlend in Dropbox.

12. Alumni TODOS (maybe on Facebook or an email list?)

This issue will be taken into consideration at another Board meeting as needed.

13. Others:

None