

TODOS Board Meeting – 20.01.2016

Time: 9:00-11:00

Place: NFH B-064

Attendees: Charlotte Weber, Theodora Sam, Runa Burgundy Barnung, Jonathan Hira, Bilal Babar, Javier Sanchez, Anna Wirsing

Agenda:

1. Vote on Vice president:

- The board voted unanimously that Anna will be Vice president and Jonathan will be Academic Chair.

2. Decide on everybody's tasks:

a. General:

- The Board will try to promote TODOS as much as possible.
- TODOS will get in touch with Kenneth Ruud to receive permission to put TODOS info leaflets into all the PhD welcome booklets.

b. Website

- Javier and Jonathan will take care of the Website.
- All board members will write their own text for publication on the website, depending on each's task, e.g. Chair for Social Affairs will write all the documents concerning social affairs.
- All documents will be published in two languages, Norwegian and English. All text must be passed on to Anna and Runa who will be responsible for the Norwegian translation.
- All documents for publication will then be passed on to Javier and Jonathan for publication.

c. Facebook

- TODOS will work on promoting the facebook page.
- Once a week Charlotte and Bilal will post interesting facts about PhD right and regulations and funny images (PhD comic) on the TODOS facebook page to receive more attention.
- All the Board members will pass on relevant information to Charlotte and Bilal, which can then be posted on facebook.

3. Future events

a. Social events

- The TODOS Board will collect ideas on future social events for the next meeting, e.g. PhD discount for art exhibition, PhD speed dating, Bowling night, etc.
- Bilal will create a file to collect all the ideas from the TODOS Board.

b. Academic events

- Anna will join the research committee and represent TODOS. She will report back to the Board.
- TODOS will promote academic events at UiT relevant to all PhD students.
- The Board will collect ideas for academic events, e.g. breakfast seminar, High North Academy, Screening of TED Talks etc.
- TODOS will create a calender with all relevant events to publicly share it with all PhDs

4. Other

- The TODOS Board will use google drive to share all files with each other.
- TODOS will apply for office space at UiT.