

TODOS Board Meeting Minutes

Date: 10.10.2016
Time: 15:00-16:30
Place: NFH kantina
Attendees: Bilal, Javier, Anna, Runa, Theodora, Charlotte

Agenda:

1. Budget

There is still money available in the Budget and TODOS decided to raise the budget for the annual julebord from 30.000 to 35.000 NOK.

2. Future activities

a. New PhDs introduction

The Board decided to participate with 4 people from the board (Theo, Charlotte, Anna, Runa) at the introductory event for new PhD students in order to show presence, recruit for the new TODOS Board and to be available for help and questions.

b. AGM

Date: 09.12.2016

The event will be combined with a Christmas themed cake or cookie breakfast.

The board members will look through the TODOS Statue and see if any changes should be suggested.

c. Julebord

Date: 23.11.2016

Time: 19:00-23:00

Place: Grunder

The juleboard will be limited to 100 people, and people will have to register, with a first-come-first-sever policy.

d. Munin Conference: 21.-22.11.2016

TODOS will try to get a stand at the conference to show presence and advertise ourselves.

e. Mobility seminar: This event will be suggested to the next TODOS Board.

f. Social event

TODOS will try to organize a movie night for the next social event.

g. Tromsø kommune funding: This will be passed on to the next TODOS board as a possible funding source.

h. Getting published workshop: this will be passed on to the next board as a suggestion for an academic event.

3. Booklets

TODOS will further try to distribute the PhD Guide booklets to all the faculties. TODOS will also ask for support from the administration for further distribution.

4. TODOS next year

TODOS will make guidelines and help sheets for all TODOS task to hand to the next board.

TODOS will also advice the next board to have all board members fill out time sheets for the hours they work for TODOS to get a better overview of who did what and to be able to distribute tasks equally among the team.

TODOS is planning to have a social event with the new board members in combination with handing over the board.